



# Thomas Acres Public School



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27 February 2025

Dear Parent/Carer,

## **2025 LIBRARY MONITOR ROLE – TERM 1 TRIAL & TRAINING**

CONGRATULATIONS! Your child has expressed an interest in being one of our 2025 Library Monitors. Currently, we are in a trial period. This means that your child has been given a timetable (see overleaf) where he/she is expected to attend the library for their rostered 'duty'.

Part of their roles and responsibilities as a library monitor will include:

- Attending on their rostered day and/or notifying us if they are unavailable for their duty.
- Attending on Wednesday lunch times for Library Monitor Training.
- Sorting and reshelving books.
- Assisting with setting and packing up lunch-time activities.
- Tagging resources.
- Assisting librarian with other administration tasks as requested.
- Upholding and demonstrating school expectations (being respectful, being safe, being a learner) both in the library, classroom and all areas of school.

We have explained to your child that it is their responsibility to sign in on our attendance register when they arrive for their duty. If they are unable to attend their library monitor duty on their scheduled day, the expectation is that they please let us know (either before, on, or after the date). If there becomes *THREE missed and unexplained* occasions when they have not turned up for their duty, then, unfortunately, this will result in them losing their role as a Library Monitor. During this trial period, your child can also notify us if they no longer wish to continue in the role.

If your child is successful in their Library Monitor role throughout the trial period in Term 1, then they will be issued with their Library Monitor Badge and signed Library Monitor Contract at an afternoon tea, scheduled for a Wednesday early in Term 2. We will advise you of this closer to the date.

We are excited that your child has volunteered to assist in the library this year and we look forward to working with him/her.

Yours faithfully,

Sharryn Azevedo & Fiona Haviland  
Teacher Librarians



## Library Monitor Training Timetable – Term 1, 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Mentor: Lilian (6B)	Mentor: Willow (6M)	TRAINING DAY	Mentors: Kendra (6B) Alyce (6M)	Mentors: Sara (6M) Haylen (5/6S)
Aaliyah M – 5T <u>MacKenzie</u> – 5T Julia – 6M Arthur – 5/6S Samar – 5/6S Aizat – 5T	Neveah – 5/6S Violet – 5T Indie-Rose - 5/6S Jasman – 5A Gurkamal – 5A		Payton – 5A Leyla - 5A Scarlett – 5T Maddi - 5A Kasey- 5A Eliana – 5T Nashia - 5A	Aaliyah H – 6B Briellah – 5T Amani – 5A Krystal – 5/6S Chloe – 6B

### **Aims of the Library Monitor Program**

- To provide leadership opportunities within the school.
- To encourage ownership of the library by students.
- To further improve the library environment following student input.
- To assist fellow students and teachers.
- To learn new skills, including research and ICT skills.
- To encourage a tradition of leadership and commitment from senior students.